

**Borough Of Carlisle
2026 Proposed Budget Meeting
November 17, 2025**

Present at the meeting: Mayor Shultz, Deputy Mayor Landis, Councilors Mellen, Perry, Shiles, and Student Ambassador Pimental. Also present were Borough Manager Armstrong, Chief Landis, Assistant Borough Manager Juday, Director of Finance Cohen, Water Resources Director Abeln, Water Resources Manager Flythe, Sustainable Community and Economic Planning Director Woolston, Borough Engineer & Director of Transportation and Waste Management Bergsten, Parks & Recreation Director Crouse, HR Director Berrier, Fire Chief O'Donnell, Public Information Coordinator Taylor, and Borough Secretary Blair.

Councilor Roos was absent, and Mayor Shultz arrived at 7:00 pm due to a prior commitment. Deputy Mayor Landis departed as Mayor Shultz arrived due to a prior commitment.

I. Call to Order

Deputy Mayor Landis called the Budget Meeting to order at 6:00 p.m. and asked for a motion to allow Councilor Stuby to attend via Zoom. The motion passed 4-0. (Mellen/Shiles)

II. Public Comment

None

III. Introductions

Borough Manager Armstrong provided an overview of the budget process, noting that the process starts mid-year with staff focusing on the Fiscal Year operating capital plan budgeting and fiscal year end projections. Assistant Manager Juday provided a summary of strategic outcomes recognizing the Borough's Aa1 credit rating in comparison to other municipalities.

IV. Budget Introduction – Director of Finance Cohen provided a summary of the Budget Overview below, noting that there will be no tax increase and specifically what the Borough will and will not raise rates on and why.

- General Fund
- Water Fund
- Stormwater Fund
- Sewer Fund
- Solid Waste Fund
- Parking Fund
- Highway Aid Fund

V. Department Highlights

Each department head gave a summary of their accomplishments during the current fiscal year and what they will be focusing on in the upcoming fiscal year.

- Parks & Recreation – Andrea Crouse, Director of Parks & Recreation
- Water Resources – Maurita Abeln, Director of Water Resources, and Corey Flythe, Water Resources Operations Manager
- Public Safety
 - Fire Department – Randy O'Donnell, Fire Chief
 - Police Department – Taro Landis, Police Chief, and Joshua Bucher, Lieutenant
- Transportation & Waste Management – Jeff Bergsten, Director of Transportation & Waste Management
- Sustainable Community and Economic Planning – Jared Woolston, Director of Sustainable Community and Economic Planning
- Human Resources – Amy Berrier, Director of Human Resource/Risk Management
- Finance – Jason Cohen, Director of Finance, and Jamie Long, Assistant Finance Director

VI. Public Comment

None

VII. Action Items

- A. Borough Council voted 5-0 to approve the 2026 Proposed Budget for public display and public comment purposes. (Mellen/Shiles)
- B. Borough Council voted 5-0 to schedule a Public Hearing for December 11, 2025, at 5:45 p.m. for the purpose of receiving public comment regarding the Fiscal Year 2026 Proposed Budget. (Mellen/Shiles)
- C. Borough Council voted 5-0 to authorize the drafting and advertising of the following ordinances: (Mellen/Shiles)
 - Tax & Fire Ordinance: An ordinance levying a tax for general Borough purposes for Calendar Year 2026 and succeeding years until altered by Borough Council, at the rate of 3.058 mills on each dollar of assessed valuation of real estate and furthermore, a fire services appropriations tax rate of .752 mills on each dollar of assessed valuation for Calendar Year 2026 and succeeding years until altered by Borough Council.
 - Water Rate Ordinance: An ordinance adopting water rates of \$7.54 per 100 cubic feet for water rentals and charges for consumption billed subsequent to May 1, 2026.
 - Sewer Rate Ordinance: An ordinance adopting sewer rates of \$7.66 per 100 cubic feet for sewer rentals and charges for discharge billed subsequent to May 1, 2026.
 - Stormwater Fee Ordinance: An ordinance adopting a monthly stormwater rate of \$7.00 per ERU billed subsequent to May 1, 2026.

- Solid Waste and Recycling Fees Ordinance: An ordinance adopting a fee of \$91.89 per quarter per residence for trash collection and setting a fee of \$9.92 per additional tag or tagged bag effective January 1, 2026.

VIII. Public Comment-None

IX. Adjournment

There being no further business the meeting was adjourned at 7:47pm

Sean M. Shultz, Mayor

Patricia Blair, Borough Secretary